

Minutes of meeting

Type of meeting [Board, Union, Year, Other]: Board

Opened/closed: Open

Date and Time: 2004-07-27, 18:00

Duration: 2 hours

Location: Chalmers (NC)

Members of the board of directors present: Afshin Saramat, Babak Taghizade, Dennis Korkchi, Hatef Darabi and Shadi Moarefi

Members present: Arezou GhaviBazou, Farshad Samie, Neda Sharifpour and Mohsen Mahdiani

Auditors present:

Visitors present: Mohsen Abbaspour, Rahna Khorramshahi

1. The updated version of the regulations was reviewed by the board and some errors were corrected. A paragraph explaining the new addition in §4 concerning the fixed application time (aspningsperiod) was agreed upon.

2. It was agreed to send an email to members encouraging them to send in and discuss proposals concerning the exact definition of the election committee's (valberedning) tasks and duties. This email should include information about already existing proposals that were discussed at the annual meeting.

3. Dennis Korkchi announced that he will leave Göteborg in few weeks because of an employment in Karlstad and therefore will not be able to continue his participation in the board. Hence, he resigned the position of chairman and will from the date of this meeting no longer be a member of the board.

4. The responsibilities of the PR-committee was discussed and a few areas were identified as follows:

- Recruiting new members, for instance by visiting universities and companies.
- Writing a document that will contain all necessary information about TISAAC, sort of a publicity letter.
- Looking for sponsors and seeking contributions and subsidies.
- Producing visiting card for some contact people in TISAAC or possibly for all members.
- Actively keeping contact with the new applicants at the beginning of their "aspningsperiod" and make them participating in TISAAC activities. Each new applicant could have a contact person from the PR-committee where he/she can be informed about various happenings personally.

It was also decided to send an email to members informing them about this issue and ask for interested people to participate in this committee. Some people that were present at the meeting showed their interest to participate. These were: Afshin Saramat, Neda Sharifpour and Shadi Moarefi.

5. A few areas were discussed for future lectures arranged by TISAAC:

- Hatef will contact the department of the treasury (skatteverket) in order to get information about free lectures that they may provide for us.
- Arranging lectures on subjects related to Iran as previously, which can be held by:
 - Mohammad Asadzadeh
 - Shahriari
 - Kasra Afsarnejad
- Lectures on pension systems and stock investments by Hatef and Saffa.

- Contacting Said Irandoust asking him for a lecture on a subject by his choice that could be of interest for a club like TISAAC.

6. A standard email should be produced to send to applicants at the end of their application time (aspringsperiod) when the board has processed their application and made a decision about their membership.

7. The board decided from now on to send a non-personal standard reminder to all members one week before the membership fee due date informing them about the payment. A week after the due date if a member still has not transferred the money a personal reminder should be sent informing him/her about the situation possibly including an appropriate warning and an ultimatum according to the guidelines given in the regulations.

8. The board disused the next activity arranged and (partially) funded by TISAAC. The plan is to arrange this at the beginning of September. A visit to Universeum (at Korsvägen) was brought up at the meeting as a possible event, which could be both fun and educating. The board will look into this and more information will come later.

9. For future possibility to legally pay for lectures and study visits, TISAAC may need to have a "F-skattsedel" from the department of the treasury (skatteverket) and therefore it was decided to find out more about this.